
**GUARDIANS OF THE BAY OF ISLANDS INC
MINUTES OF THE 2023 ANNUAL GENERAL MEETING
HELD 2pm 29th October 2023
AT Russell Bowling Club**

Meeting opened at 2pm.

Welcome – William Fuller

Attendance list – attached.

Apologies list – attached.

Moved: that the apologies for this meeting are accepted.

William Fuller / Mary Moore Carried

Minutes of the previous meeting

Moved: That the Guardians of the Bay of Islands Annual General Meeting minutes, held on Wednesday 16th November 2022, are a true and correct record.

Mary Moore / Rana Rewha Carried

Matters Arising

There were no matters arising.

Chairperson's Report

The Chairperson's report was read by William Fuller

Moved: that the Chairperson's Report is accepted.

William Fuller / Tim Grant Carried

Treasurer's Financial Report – attached.

The Financial Report was presented by Mary Moore.

Moved: That the financial report to the Guardians of the Bay of Islands AGM and the Performance Report for the year ended 30 June 2023 are accepted.

Mary Moore / William Fuller Carried

Moved: That the subscriptions remain the same at \$15 for students, \$25 for individuals, \$40 for a family and \$275 for corporate.

Mary Moore / William Fuller Carried

Moved: That PKF Kerikeri Limited is reappointed as the Guardians of the Bay of Islands auditor.

Mary Moore / Colette Kershaw Carried

Election of Officers

Chairperson – William Fuller

Shelley Arlidge / Andrea Sim Carried

Co-Chairperson - Barb Elboz

William Fuller / Rana Rewha Carried

Secretary – no nominations

(to be decided at first committee meeting)

Treasurer - Mary Moore*William Fuller / Rana Rewha Carried*

In addition to the above, the following members have indicated that they are willing to stand for 2023/24:

Committee

Arana Rewha
Andre Witehira
Sarah Knight
Shelley Arlidge
Rachael Biggins
Andrea Sim
Hetty van Hale
Maryanne Hooson
Nadia Lehman

*William Fuller / Mary Moore. Carried***General Business**

There was no general business.

The meeting closed at 2.21 pm.

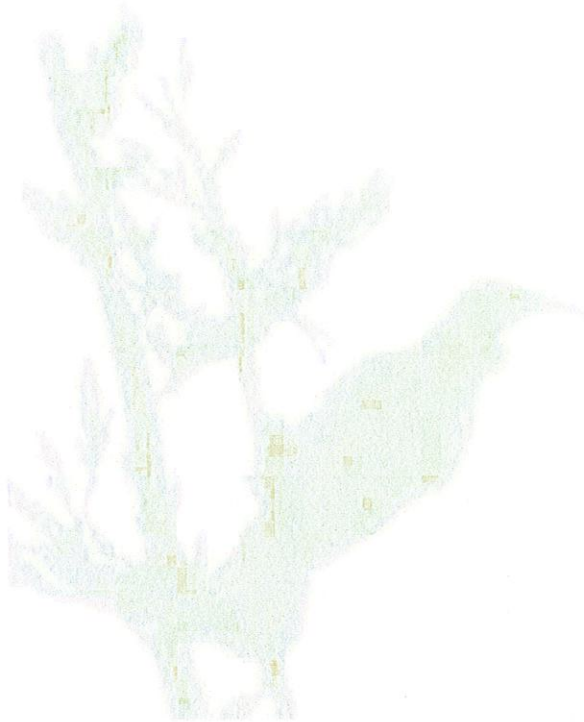
Attendees

Terry O'Neill
Shelley Arlidge
Laura Rumsey
David and Maria Manning
Richard Robbins
William Fuller
Douglas Fuller
Mary Moore
Carola Gueressi - Teams
Fletcher Sunde
Andrea Sim - Teams
Rana Rewha
Nadia Lehmann
Peggy Burbank
Matthew Pasco
Alexander Rumsey (Studio Eighty)
Sandra Scowen
Tim Grant & Colette Kershaw
Joy Cunninghame

Apologies

Carino Wildlife Cruises - Vanessa McKay
John Booth
John & Caroline Locke
Karin Gouldstone
Craig Wedge
Rainy & Neil -Cool Change Charters
Rosemary Hathway
Peter Rishworth
Sarah Knight
Darren Markin
Busby Manor - Sharon Fowler
Maryanne Hooson
John Dawn
Kevin Philpott
Chris Richmond & Vicky Froude
Binnie O'Neill
Jill Toplis
Rod Brown

Don MacFarlane



**GUARDIANS OF THE BAY OF ISLANDS INC
MINUTES OF THE 2022 ANNUAL GENERAL MEETING
HELD 6.30 PM WEDNESDAY 16TH NOVEMBER
AT BAY OF ISLANDS YACHT CLUB, TI POINT, WAITANGI**

Meeting opened at 6.35 pm.

Welcome – Mary Moore

Attendance list – attached.

Apologies list – attached.

Moved: that the apologies for this meeting are accepted.

Mary Moore / Andrea Sim Carried

Minutes of the previous meeting

The minutes of the previous AGM held 2pm Sunday 31st October 2021 were read by Mary Moore.

Moved: that the 2021 minutes are accepted as a true and correct record of that meeting.

Mary Moore / Sarah Knight Carried

Matters Arising

There were no matters arising.

Chairperson's Report

The Chairperson's report was read by Mary Moore

Moved: that the Chairperson's Report is accepted.

Mary Moore / Tom Lindesay Carried

Treasurer's Financial Report – attached.

The Financial Report was read by Mary Moore.

Moved: that the Financial Report to the Guardians of the Bay of Islands AGM and the Performance Report for the year ended 30 June 2022 are accepted.

Mary Moore / Andrea Sim Carried

Moved: that the subscriptions remain the same at \$15 for students, \$25 for individuals, \$40 for a family and \$275 for corporate.

Mary Moore / Tom Lindesay Carried

Moved: that PKF Kerikeri is reappointed as the Guardians of the Bay of Islands auditor.

Mary Moore / Sarah Knight Carried

Election of Officers

Chairperson – William Fuller

Richard Robbins / Rana Rewha Carried

Co-Chairperson - Barb Elboz

Andrea Sim / Sarah Knight Carried

Secretary – Sarah Knight

Andrea Sim / Shelley Arlidge Carried

Treasurer - Mary Moore

Andrea Sim / Bev Sharpe Carried

The following members have indicated that they are willing to stand for 2022/23:

Committee

Tom Lindesay
Arana Rewha
Rachael Biggins
Andrea Sim
Hetty van Hale
Maryanne Hooson
Nadia Lehmann

Andrea Sim / Mary Moore. Carried

General Business

There was no general business.

The meeting closed at 6.52 pm.

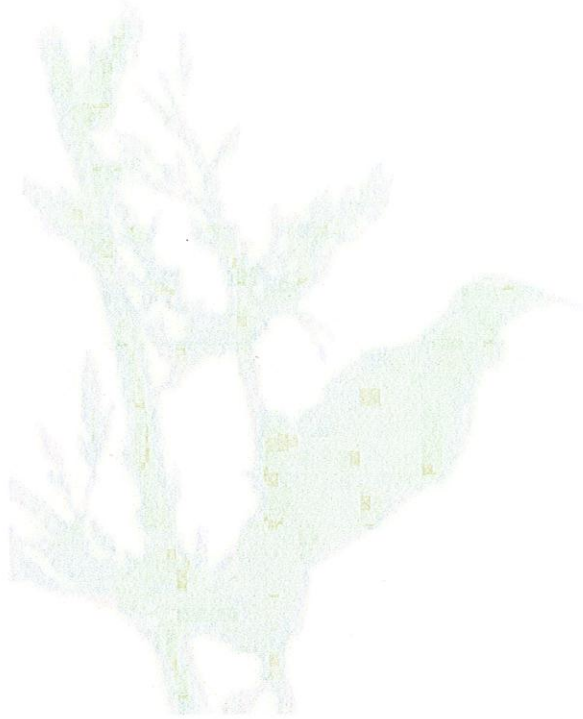
Apologies

Susie Barlow
John & Caroline Locke
John Stewart & Kay Milton
Rachael Biggins
John Booth
Andre Witehira
Jill Toplis
William Fuller
Karen Gilmore
Barb Elboz
A Robinson

Attendees

Bev Sharpe
David & Maria Manning
Nadia Lehmann
Alex & Laura Rumsey
Andrea Sim
Richard Robbins
Shelley Arlidge
Peggy Burbank
Andy Boor
Terry & Ali Goodall
Tom Lindesay
Sarah Knight

Mary Moore
Rana Rewha
Binnie & Terry O'Neill
Talea Schoenfield



Pānui mai i ngā Heamana

Message from the Co-Chairs

Tēnā koutou katoa.

The end of any year, financial or otherwise, is always a good time for reflection, for looking back at past achievements and challenges, and for using that experience as a guide in planning for an unknown or uncertain future. So, holding on to that thought, what can we take from the year just gone, into the next?

When the Guardians was established seventeen years ago, most of the fifteen founding members were closely involved operationally, pursuing a vision of pest-free islands restored to their pristine wilderness state, with native flora and fauna flourishing and endangered species populations recovering in safe, protected habitats.

In 2023 the vision is the same, but the organisation is vastly different. Some members of the governance committee are still involved operationally.

- Tom Lindesay, with the help of other volunteers, successfully grew this year's plants free from plague skinks in a new trial, which will be continued next year.
- William Fuller, a past Russell Primary School principal, is now one of our four Floating Classrooms educators.

Other committee members regularly volunteer and support the operational team at releases and events, but the day-to-day operational management is contracted out to a growing team, led by General Manager Richard Robbins, whose knowledge and oversight has been pivotal to the Project's direction.

So where has he led us?

- To the successful fundraising for, and to the design, commissioning, purchase, naming, launch and first few months operation of our workboat, Mārara.
- To the gifting of a brand-new work vehicle, complete with standout signwriting that proclaims our presence and mission wherever it goes.
- To the engagement of a dedicated fundraiser, thereby freeing himself to focus more on our core business – ecological restoration, endangered species work and island biosecurity.

Richard's foresight and determination, not to mention his hard-earned experience over 11 years with the Project has ensured that these key components were in place when DOC decreased their participation in response to budget cuts and allowed us as the Guardians to step into the breach.

However, Richard couldn't have done it without the hard work of the operational and governance team he leads.

Following the recent departure of founding committee members, Rod Brown and Blandy Witihira in early 2022 and more recently Fleur Corbett, at the 2022 AGM, three new committee members joined – Nadia Lehmann, Maryanne Hooson and Hetty van Hale, who bring new enthusiasm and fresh perspectives to the governing body. We have engaged two skippers, Tim Grant and Tammy Jameson, an educator, Fletcher Sunde, and a Fundraising Manager, Andy Boor.

With all this extra activity has come extra financial responsibility. The treasurer's role has grown significantly. We are very grateful for chartered accountant Mary Moore's many hours of voluntary work in this demanding role.

The mandated representatives of our Te Rāwhiti hapū, who are mana whenua with an ancestral connection to the islands, complete the Guardians committee and provide vital support for Richard and his team. They represent and guide us in negotiations with other hapū and in tikanga generally, which is embodied in everything we do. Without this support we would not be able to operate.

While we will be easing DOC's cost pressures by taking over some of the island surveillance and biosecurity work, it is possible that sourcing enough funding to pay our contracted team will, in turn, become a cost pressure for us. Looking into the near future, we are well prepared and confident that the Project Island Song team has the capacity to rise to any challenge we might have to face. Our vision remains strong and clear.

Thank you all.

Noho ora mai,
Barb Elboz (Co-chair) and William Fuller (Acting Co-chair)
Guardians of the Bay of Islands Inc.

Ā tātou pūtea

Our finances

The Guardians' fundraising efforts in FY22/23 concentrated on achieving donations and grants to fully meet the cost of a new marine-surveyed, twin-hulled catamaran, our workboat, Mārara. While total funds received exceeded FY22/23 budget of \$395,000, grant funding and general donation receipts were behind expectation which is reflective of an increasingly competitive funding environment. Foundation North and Joyce Fisher Charitable Trust continue their grant support for our operational and educational programme delivery. Grants from NZ Lottery Grants Board and Northland Regional Council supported further investment in our kaimahi empowerment, volunteer operations, weeding and pest control programmes. New grant funders include the Stout Trust and Four Winds Foundation Ltd with funding in support of the Island's biosecurity and biodiversity programmes respectively.

We spent 74% of the \$247,024 grant funding brought forward from FY21/22 with the remainder planned for the FY23/24 education programme and pest management for Rakaumangamanga. A total of \$347,612 will be carried over into FY23/24 to continue delivery of the educational, volunteering, biosecurity and translocation programmes.

The capital acquisition of Mārara has inflated the current year surplus to \$200,080. Removal of this component results in a smaller operational surplus of \$11,900 which more accurately reflects the delivery of services during FY22/23. Funding to meet the operational costs of having our own vessel is now well underway along with the scheduling of increased biosecurity management of the Islands. New fundraising streams are being introduced and the work of Project Island Song continues to attract corporate interest in membership, volunteering, and in-kind donations of materials.

The receipt of a sponsored tow vehicle for Mārara has been a great boost for Project Island Song's visibility in the community. The vehicle itself will be gifted to the Guardians at the end of a three year period, at which time the asset will be recorded as a fixed asset. With the successful arrival of Mārara along with the vehicle, our goal in FY 23/24 is to raise \$450,000 to fund the delivery of our expanding operational programmes in support of the continued biodiversity of Ipipiri.



Grants	\$327,041	54.3%
Other donations and fundraising	\$254,042	42.2%
Fees and subscriptions from members	\$6,586	1.1%
From providing goods and services	\$8,582	1.4%
Interest income	\$5,873	1%



Related to public fundraising	\$14,816	3.7%
Volunteer and employee/mission delivery costs	\$212,333	52.8%
Costs of providing goods & services	\$128,281	31.9%
Transportation	\$21,746	5.4%
Other expenses	\$24,868	6.2%

Surplus **\$200,080***

Assets **\$732,066**

Bank accounts and cash \$385,678

Other current assets \$128,366

Property, plant & equipment \$204,278

Other non-current assets \$13,744

Liabilities **\$391,027**

Unused tagged grants and donations \$347,612

Other liabilities \$43,415

Net Assets **\$341,039**

* The FY22/23 surplus of \$200,080 includes the capital acquisition of Mārara. Removal of this results in a surplus of \$11,900, more accurately reflecting the delivery of services.